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|  | FECHA DE ELABORACIÓN: |  |

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| DEPENDENCIA: | | | |
| PERSONA A ENTRENAR: |  | CARGO: |  |
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| Motivo del entrenamiento: Ingreso Cambio de Cargo Otro ¿Cuál?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
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| **TEMA** | **INTENSIDAD** | **ENCARGADO** | **PROGRAMACIÓN**  **(Fecha/ Hora/ Lugar)** | **EVALUACIÓN** | | | |
| **E** | **B** | **R** | **D** |
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*E: Excelente, B: Bueno, R: Regular, D: Deficiente*

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| FIRMA DEL COLABORADOR |  |

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| OBSERVACIONES |  | **Firma del Jefe Inmediato** | **Vo. Bo. Gestión Humana** |
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